BOARD POSITIONS

Please consider running for a board position. There are typically more positions than members willing to serve, so we encourage you to take this opportunity. Changing the board is important for bringing in new ideas and making the club more fun. On the board, you have greater influence on club events and decisions. Serving on the board is a community service appreciated by all members, and a great way to get to know people.

Contact president Bruce at 636-6999 if you are interested in any of the following positions. (Descriptions highlight primary responsibilities.)

President: Executes Club business and supervises operations of the Club. Prepares agenda, and presides at Board meetings and the Annual Meeting. Reviews meeting minutes and monthly newsletter before publication.

Vice President: Publicizes Club to insure continued growth of the organization. Updates the Mosaic Hotline.

Treasurer: Makes financial reports to the Board, maintains Club checking account, pays Club bills, deposits checks.

Secretary: Records & distributes Board Meeting minutes, consisting of a summary of Board decisions, motions, vote counts, summary of "for" and "against" arguments, and other relevant information.

Membership Coordinator: Acts as contact for membership inquiries; tracks prospective and current member inquiries and contact information; sends newsletter to inquiring prospective members and reminders to expiring memberships; informs Activities Director of new members interested in being event leaders.

Activities Director: Finds, appoints, assists, and advises event leaders; schedules and maintains calendar of events; submits calendar and event information to Newsletter Editor; obtains follow-up information from event leaders after each event.

Newsletter Editor: Formats, prints, and mails the monthly newsletter, containing event and other relevant information. Develops and edits newsletter content as needed.

Internet Correspondent: Directs email inquiries to appropriate parties, maintains Club Web page, and sends event reminders.

The descriptions summarize board member responsibilities. For more complete information, see the Mosaic bylaws online:

http://austinmosaicoutdoor.org/UserFiles/File/bylaws.html

Contact any of the current board members if you have questions about their board positions.

- Sheldon Levenstein
  512/589-2821
  shel@sheltx.com *or*
- Bruce Corman
  512/636-6999
  brucecorman@yahoo.com

Either Sheldon or Bruce can provide you with e-mail addresses for other board members if you would like to contact any.

Mosaic Needs You! (Off-Board Volunteers)

While you might not be willing to commit to a board position at this time, we need and welcome your help anyway! Club members or interested non-members often make a significant contribution by helping as their schedule permits. The following list is a sampling of some easy volunteer tasks we need:

- Brainstorm event ideas.
- Lead an event, or co-host.
- Deliver newsletters to your favorite Jewish venue. (You are there anyway -- drop off a stack!)
- Contribute to the website or newsletter. (Write an article or start a message board.)
- Help plan a camping trip.

Contact the Activities Director or anybody on the board to learn how much or how little work is required for each task.